



# University of Pittsburgh

*Department of Environmental Health and Safety*

## Memorandum

**TO:** Occupants in Research and Teaching Laboratories at Scaife Hall

**FROM:** Keith Duval - University of Pittsburgh Department of Environmental Health and Safety

**DATE:** November 13, 2008

**RE:** 2009 Chemical Waste Receiving Schedule (**Scaife Hall**)

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The following is the 2009 schedule for chemical waste receiving at Scaife Hall. Effective **Friday, January 4, 2009**, a representative from the University of Pittsburgh Department of Environmental Health and Safety (EH&S) will be in the Hazardous Waste Storage Vault located on the Scaife Hall loading dock **every other Friday from 10:00am to 11:00am** to receive chemical waste.

Friday, January 16, 2009  
Friday, January 30, 2009  
Friday, February 13, 2009  
Friday, February 27, 2009  
**Wednesday, March 11, 2009**  
Friday, March 27, 2009  
Friday, April 10, 2009  
Friday, April 24, 2009  
Friday, May 8, 2009  
Friday, May 22, 2009  
Friday, June 5, 2009  
Friday, June 19, 2009  
**Wednesday, July 1, 2009**

Friday, July 17, 2009  
Friday, July 31, 2009  
Friday, August 14, 2009  
Friday, August 28, 2009  
Friday, September 11, 2009  
Friday, September 25, 2009  
Friday, October 9, 2009  
Friday, October 23, 2009  
Friday, November 6, 2009  
Friday, November 20, 2009  
Friday, December 4, 2009  
Friday, December 18, 2009

All waste containers must be tightly capped, placed in a plastic tub for transport, and labeled with an orange CHEMICAL WASTE label. The label must include:

- identity of contents with the full chemical name, no abbreviations or formulas
- date
- name and extension of the person generating the waste

The Hazardous Waste Disposal Form should accompany the waste at the time of disposal. Please make copies of the form for future use. Electronic copies of this form can also be obtained via the EH&S website: <http://www.ehs.pitt.edu/assets/docs/HazWasteDispForm.pdf>.

**Waste should never be abandoned on the dock at any time.** Waste material will only be accepted at the designated time and date. Remember that it is a violation of Federal, state and local regulations to dispose of chemicals via the drain or other means. Please utilize the University's hazardous waste system for all excess and unwanted chemicals.

All questions regarding chemical waste management in research labs should be directed to Keith Duval at 412-624-8952 or Jonathan Lundy at 412-624-8526. University of Pittsburgh EH&S should also be contacted in the event of any chemical releases at 412-624-9505.