



## University of Pittsburgh

### O'Hara Student Center

4024 O'Hara Street

### Occupant Information

This information is for occupants of the O'Hara Student Center. University guidelines for workplace safety, emergency preparedness and emergency response are found in the University of Pittsburgh Safety Manual <https://www.ehs.pitt.edu/manual> and the University of Pittsburgh Emergency Management Guidelines found on <https://www.emergency.pitt.edu/resources/emergency-management-guidelines>.

In the event of a fire in the O'Hara Student Center, the entire building will signal fire alarm conditions. *If the fire alarm signal (visual strobe lights and audible horns) activate, **evacuate the building**.* The fire alarm pull stations are located at the exit doors and near the stairwells.

#### 1. If you hear or observe the fire alarm signal:

- i. Close the door behind you and evacuate the building by following the Exit signs to the nearest stairwell or exterior door. Do not use the elevators during an alarm condition, unless directed by an emergency responder.
- ii. Proceed to an assembly point away from the building. The closest assembly area for O'Hara Student Center is Benedum Hall at 3700 O'Hara Street.
- iii. Do not re-enter until the "all clear" signal is given by the police or fire department.

2. **Upon discovery of smoke or fire:**

- i. Alert anyone in immediate danger.
- ii. Close the door to contain smoke or fire.

**iii. Activate the nearest pull station.**

- iv. Evacuate the building.

Note: If you cannot activate the pull station and you are in a safe area, call 911 or call University Police at 412-624-2121.

3. **Evacuation Plan**

Evacuate using the nearest stairwell upon any activation of the emergency alarm on your floor. For general information on evacuation, go to the [Safe Building Evacuation](#) under the Fire Safety section of the EH&S website. In the event of a prolonged evacuation or hazardous weather conditions, a short-term assembly site will be opened. The short-term assembly area for occupants of the O'Hara Student Center is Benedum Hall. In the event of a major emergency, the long-term assembly area for the O'Hara Student Center occupants is the Petersen Events Center. If sheltering is necessary, you will be informed by University representatives to proceed to either of these sites.

If you cannot follow the University's Building Evacuation Procedures due to a temporary or permanent physical impairment, please contact Pitt EH&S 412-624-9505 and request development of an Individualized Evacuation Plan.

**Evacuation routes**

**Floors 3-2** - Exit using Stairwell C, down to the Floor 1 and egress onto the Southwest parking lot,

Or,

Exit using Stairwell B, down to the Floor 1 and egress onto the Southwest parking lot,

**Floor 1** - Exit through the main entrance onto O'Hara Street,

Or,

Exit using Stairwell B and egress onto the Southwest parking lot,

Or,

Exit through the Southwest building exit door and egress onto the Southwest parking lot.

**Ground Floor** - Exit using Stairwell C, up to Floor 1 and egress onto the Southwest parking lot,

Or,

Exit using the South building exit door and egress onto University Place.

4. **Medical Emergency:** Call Pitt Police at 412-624-2121

5. **Security Emergency:** Call Pitt Police at 412-624-2121.

**6. Building Utility Emergency**

For any utility emergency or utility problem (including electrical, water, heating, air conditioning, elevator), contact Facilities Management at 412-624-9500. In the event of a power failure, emergency generators will supply power to emergency lighting, critical equipment and every red receptacle.

**7. Building Entry Procedures**

**O’Hara Student Center operation hours are:**

Monday – Friday: 8:00am - 10:00pm

Do not enter the O’Hara Student Center or any campus building if you note that the building’s emergency alarm is signaling, or that the building has been posted with signs that indicate an on-going emergency condition.

**Important Phone Numbers**

Pittsburgh Campus Emergency	412-624-2121
Pitt Police	412-624-2121
Facilities Management	412-624-9500
Environmental Health and Safety	412-624-9505