



University of Pittsburgh

Thomas Boulevard

7500 Thomas Boulevard

Occupant Information

This information is for occupants of Thomas Boulevard. University guidelines for workplace safety, emergency preparedness and emergency response are found in the University of Pittsburgh Safety Manual <https://www.ehs.pitt.edu/manual> and the University of Pittsburgh Emergency Management Guidelines found on <https://www.emergency.pitt.edu/resources/emergency-management-guidelines>.

In the event of a fire in Thomas Boulevard, the entire building will signal fire alarm conditions. *If the fire alarm signal (visual strobe lights and audible horns) activates; **evacuate the building**.* The fire alarm pull stations are located at the exit doors and near the stairwells.

1. If you hear or observe the fire alarm signal:

- i. Close the door behind you and evacuate the building by following the Exit signs to the nearest stairwell or exterior door. Do not use the elevators during an alarm condition, unless directed by an emergency responder.
- ii. Proceed to an assembly point away from the building. The closest assembly area for the Thomas Boulevard Building is the Lexington Building at 400 North Lexington Street.
- iii. Do not re-enter until the “all clear” signal is given by the police or fire department.

2. Upon discovery of smoke or fire:

- i. Alert anyone in immediate danger.
- ii. Close the door to contain smoke or fire.
- iii. Activate the nearest pull station.
- iv. Evacuate the building.

Note: If you cannot activate the pull station and you are in a safe area, call 911 or call University Police at 412-624-2121.

3. Evacuation Plan

Evacuate using the nearest stairwell upon any activation of the emergency alarm on your floor. For general information on evacuation, visit the [Safe Building Evacuation](#) under Fire Safety on the EH&S website. In the event of a prolonged evacuation or hazardous weather conditions, an assembly area will be established, and you will be notified by a University representative of the location. The short term and long-term assembly area for occupants of Thomas Boulevard is the Lexington Building.

If you cannot follow the University's Building Evacuation Procedures due to a temporary or permanent physical impairment, please contact Pitt EH&S 412-624-9505 and request development of an Individualized Evacuation Plan.

Floors 5-2 - Exit southwest using Stairwell 1, down to floor 1 and egress into the Thomas Boulevard parking lot,

Or,

Exit using Stairwell 2, down to floor 1, then follow the Exit signs out,

Or,

Exit south using Stairwell 3, down to floor 1, and egress between Thomas Boulevard and the Lexington Building.

Or,

Exit northwest using Stairwell 4 and egress into the Thomas Boulevard parking lot.

Floor 1 - Exit southwest using Stairwell 1 and egress into Thomas Boulevard parking lot,

Or,

Exit south using Stairwell 3 and egress between Thomas Boulevard and the Lexington Building,

Or,

Exit southeast through the Computer Center and egress into the Thomas Boulevard parking lot,

Or,

Exit northwest using Stairwell 4 and egress into Thomas Boulevard parking lot,

Or,

Exit west using the Loading Dock and egress onto the Thomas Boulevard parking lot,

Or,

Exit north out of Mail Services and the Library to egress into the Thomas Boulevard parking lot,

Or,

Exit using the two building entrances/exits from the Warehouse and exit north into the Thomas Boulevard parking lot.

4. **Medical Emergency:** Call Pitt Police at 412-624-2121
5. **Security Emergency:** Call Pitt Police at 412-624-2121.
6. **Building Utility Emergency**

For any utility emergency or utility problem (including electrical, water, heating, air conditioning, elevator), contact Facilities Management at 412-624-9500. In the event of a power failure, emergency generators will supply power to emergency lighting, critical equipment and every red receptacle.

7. **Building Entry Procedures**

Thomas Boulevard operation hours are:

Tuesday-Friday: 7:30am – 12:00pm / 12:30pm – 3:30pm

Do not enter Thomas Boulevard or any campus building if you note that the building's emergency alarm is signaling, or that the building has been posted with signs that indicate an on-going emergency condition

Important Phone Numbers

Pittsburgh Campus Emergency	412-624-2121
Pitt Police	412-624-2121
Facilities Management	412-624-9500
Environmental Health and Safety	412-624-9505