

# **Pandemic Safety Ambassadors**

University of Pittsburgh

Office of Public Safety and Emergency Management

Department of Environmental Health and Safety

May 2022

# Agenda

1. Building Concierge Stations
2. Workplace Injuries





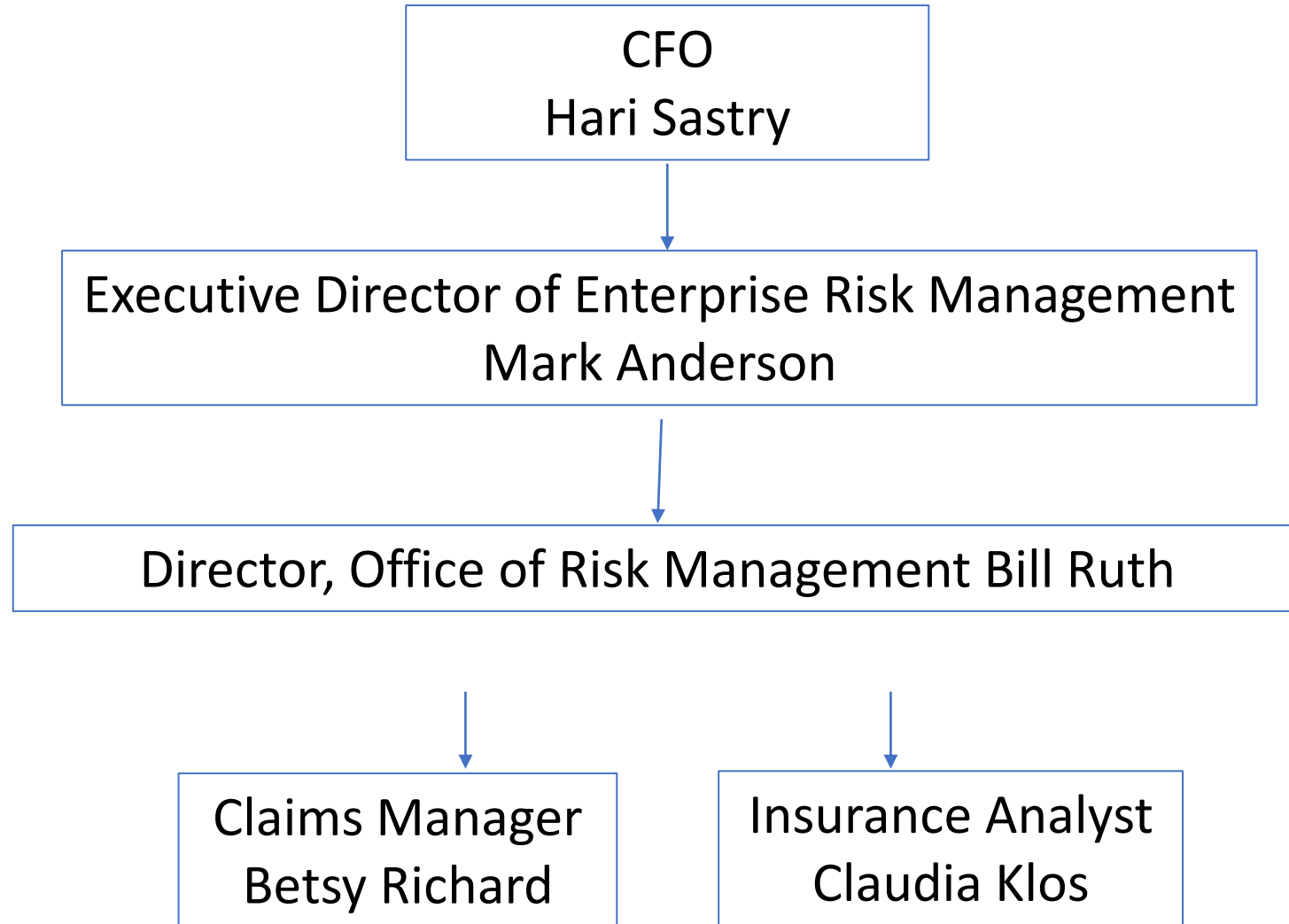
University of Pittsburgh

# Office of Risk Management Insurance & Workers' Compensation (ORM)

WC Discussion



# Insurance and Risk Management



# What is Workers Compensation

**Workers' Compensation is a legal remedy that covers medical expenses and wage loss for employees who have been injured in the course and scope of their employment.**

- The individual must be an employee of the University and must also have been injured while in the course and scope of their employment for a WC claim.



## Workers Compensation

Excellent work by EH&S & Facilities Management prevent accidents and help keep our claim numbers low and save money! RM involvement is post injury.

Midwest  
Employers

Excess  
insurance  
above self-  
insured  
retention

No Limit –  
Statutory  
Benefits

PA Self Insured  
Program - \$1M  
Retention

Day-to-day claims  
management  
provided by UPMC  
Work Partners  
(TPA)

- Pitt is a qualified Self-Insurer in the state of Pennsylvania
- Pitt Purchases Excess insurance for losses in excess of \$1M
- UPMC Work Partners is the Third-Party Administrator (TPA) for day-to-day claims management
- Dedicated University Claims Manager oversees entire program – Betsy Richard



# University Policy

U Policy: <https://www.policy.pitt.edu/er-19-workers-compensation-formerly-07-06-02>



# What to do in the event of an injury

PROCEDURE Reporting a Work-Related Injury, Illness, or Disease Employee

## **Employee**

- 1. Immediately call the University's TPA, UPMC Work Partners, at 1-800-633-1197 (24 hours/ day, 7 days/week) to report the work-related injury or illness.
- 2. Notify your supervisor.
- 3. Emergency assistance may be obtained from campus Security or Public Safety Departments.  
Department/Supervisor

## **Supervisor**

- 4. Confirm with the injured worker that they have taken the proper steps to report their injury. If he/she is unable to make this call, you should do so on their behalf.
- 5. Immediately investigate injury site and verify that any potentially unsafe situations are corrected. Report any findings to the University's Office of Environmental Health & Safety (EH&S) and to the TPA.
- 6. Review the electronic injury report received from the TPA and maintain in the appropriate departmental file for the injured worker/ employee.
- 7. Notify the TPA if the employee misses at least one day of work because of the work injury/ illness, provide the date of the last shift worked and paid, and provide a copy of medical restrictions/excuse.
- 8. Follow appropriate Human Resources guidelines, policies or procedures if the employee begins missing time from work



# Panel Providers

- Employee must seek medical care at one of the designated providers listed on the WC Health Care Provider Panels. A “primary” Occupational Medical facility is usually listed first and its specifics are provided if there are any restrictions for treatment hours, types, etc.
- If a life or limb threatening emergency or other serious concern, employee should go to the closest emergency room.
- If employee is incapacitated, supervisor should call the injury in to the 1-800#. They must have the employee’s personal identifiable information.
- Employee must follow up with a WC Health Care Provider for 90 days from the date of first appointment. Employees should also follow up with a WC Health Care Provider after a visit to the Emergency Room if not given a full duty release.

[Link to panel providers](#)

[C:\Users\WC0\OneDrive - University of Pittsburgh\Documents\oakland\\_panel\\_2022.pdf](C:\Users\WC0\OneDrive - University of Pittsburgh\Documents\oakland_panel_2022.pdf)

# Exceptions

- Employees living outside of Ohio, Washington or ND 1-800-238-6225, and refer to Policy#UB-6J700024-21-14-G
  - For Non-Emergency Medical Care or follow up after Emergency care, contact Travelers at 1-800-832-7839 for state specific medical providers/networks.
- There are additional links provided on reporting WC claims for those employees living and work in Ohio, Washington or ND on the ORM web site: <https://www.risk.pitt.edu/workers-compensation/reporting-work-related-injury>



Questions?